



## Additional Vendor Information regarding 2010 Application

### Application Deadline & Booth Payment for **Returning Vendors only:**

Your completed application with full payment must reach our office on or before Feb 5<sup>th</sup>, 2010 in order to automatically retain your existing location (unless otherwise indicated). Applications received after this date may be considered pending booth availability. We regret to inform you that post-dated cheques will not be accepted. You will receive your acceptance package towards the end of April.

### Application Deadline & Booth Payment for Potential **New Vendors only:**

Your completed application with full payment must reach our office on or before May 1<sup>st</sup>, 2010.

Applications received after this date maybe considered pending booth availability. Post dated cheques will not be accepted.

### *Other Information:*

If you cancel your application: Cancellations prior to & including April 30, 2010 are refundable minus a \$10 administration fee. No refunds will be issued as of May 1<sup>st</sup>, 2010.

Booth Payment: Booth fees are due at the time of application. Any cheques returned by the banks due to insufficient funds are subject to a \$25 fine.

### *Eligibility*

The reputation of this show has been built on selecting outstanding & quality hand made work. If you do have products not produced by yourself, it must not exceed 20% of your total booth space.

### *How Your Work is Assessed*

All submissions are juried to ensure our standards are maintained while ensuring great quality for the general public. Quality as well as avoiding too much duplication is the overriding criteria when selecting work. The jury reserves the right to decide about the appropriateness of all work to be included in the show. The decisions of the jury are final.

### *Images of Work & Booth*

You must submit a minimum of 5 images to a maximum of 10 images of the work that will be sold at the 2010 show. If more than 10 images are submitted, only the first ten will be presented to the jury. You are also encouraged to submit an image showing the booth set-up. While this image is optional, it is to your benefit as it gives the jury an overall view of the range of work that will be sold.

Summary of what is required for both Returning & New Vendors when submitting 2010 Application:

<b>Application Components</b>	<b>Returning Vendor</b>	<b>New Vendor</b>
2010 Application form (completed)	Yes	Yes
Payment (payable to PRANCE)	Yes	Yes
5 to 10 good quality images of the work you intend to sell at show	Optional	Yes
An image of booth set-up (optional)	Optional	Optional
Include a stamped, self-addressed envelope (this should be large enough to hold your original application)	Optional (only if sending images again)	Yes

*Notification of Potential New Vendors*

You will be notified by mail &/or e-mail of your application status near the end of March. If your work has been selected, your booth fee cheque will be cashed upon acceptance. You will be sent an acceptance package which includes pertinent information about our show. This will be sent by e-mail or post delivery if you do not have e-mail. Images and a receipt for your booth fees will be mailed to you if you provided a self-addressed, postage paid envelope. If not, they will be included in your show day pkg upon arrival Thurs. July 8<sup>th</sup>, 2010.

If your work is not accepted, your cheque will be returned along with your images, if a self-addressed, postage paid envelope is provided.

**Questions?**

If you have any questions or comments, please contact the 2010 PRANCE Southampton Craft Show Coordinators. Please note between August '09 & April 30 '10 inquiries will be monitored & responded to on a bi-weekly basis (both phone & e-mail). As of May '10 to show day, messages will be monitored daily & replied to as required.

Telephone: Stephanie Murray at 519-832-5699 (home)  
\*Please note there is an answering machine.

Fax: Attn: Brenda Murray at 519-389-4728

E-mail: [info@southamptoncraftshow.com](mailto:info@southamptoncraftshow.com)

Mail: Brenda Murray (PRANCE)  
c/o PSMI  
Box 1600  
Port Elgin, ON N0H 2C0

